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# Procedures for selection and consultation of the Global Health Academy

Agreed on 23.01.2025 at the GLOHRA Steering Committee Meeting

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## Name and office

The Global Health Academy is an initiative of the German Alliance for Global Health Research (GLOHRA).

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## Purpose

The Global Health Academy (in the following: Academy) is a GLOHRA initiative which supports early career researchers, namely doctoral students and postdocs up to seven years after their doctoral/PhD defense. The Academy can only act as part of GLOHRA and not as stand-alone.

The purpose of the Academy is to foster science and research as well as education and training in Global Health. The core is the support of scientific capacity-building in Global Health research by strengthening disciplinary, interdisciplinary and transdisciplinary (research) skills and competences of early career researchers in Global Health in Germany. The purpose is reached particularly by:

- the identification, development and provision of course contents and formats that universities do not/ cannot offer themselves,
- the provision of an informal network for early-career researchers,
- the collection of courses offered and suitable for doctoral students in the GLOHRA Training Repository,
- the facilitation of mutual recognition of courses for doctoral students across German universities.

The Academy works for and with recognized institutions of higher education, collaborating institutions and individuals who are actively involved in Global Health research. In all activities, the inter-institutional and inter-/transdisciplinary nature of the Academy and its tasks must be maintained. The Academy seeks to collaborate with other networks and institutions with a similar purpose within and outside of Germany.

## Organs

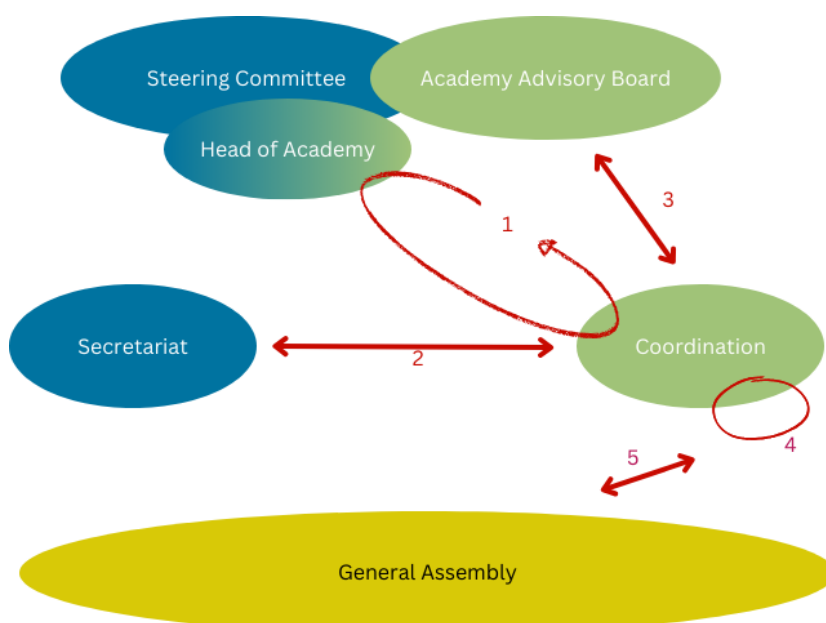
One member of the [Steering Committee \(SC\)](#) of GLOHRA was assigned special responsibility for the Academy in 2021 and became the Head of Academy in 2024. This member hosts the Academy Coordination.

The Academy closely collaborates with the GLOHRA Secretariat. The Academy Advisory Board (AAB) provides further support. Interested GLOHRA members who express their interest in supporting the Academy will be considered as a potential member of the AAB. The Head of Academy suggests AAB members to the SC.

### AAB - Criteria

1. The members of the AAB must be agreed by the SC, except for the elected Early Career Representative, who is automatically a member of the AAB (as the SC is the only body voted by members within GLOHRA).
2. The AAB shall not consist of more than 10 persons.
3. Ideally, all four GLOHRA Research Areas are represented equally.
4. At least two members shall belong to the Academy's direct target group (doctoral students & postdocs up to 7 years after obtaining their doctorate/ PhD).
5. It is ensured that the AAB represents 'small' institutions alongside the 'large' institutions. This requirement does not refer to the size of the university as such, but to the personnel, funding etc. allocated to Global Health.
6. Membership in the AAB is not limited to a certain period of time.

## Process for overarching topics (e.g.. strategy development, advocacy)



1. Coordinator drafts document in close exchange with the Head of Academy.
2. Coordinator sends document to Secretariat as information and for feedback.
3. Document is sent to AAB for feedback (for documents addressing fundamental aspects of GLOHRA, the SC is also involved in this step).
4. Document is finalized by Coordinator.
5. Document is distributed to the General Assembly.

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## Selection Process for Academy calls

### **Applicant submits document to Coordinator.**

1. Coordinator checks submission on formalities.
2. Coordinator consults with the Head of Academy in case submissions are excluded for formal reasons.
3. Coordinator sends submissions eligible for the review process to a predefined number of AAB members.
4. The AAB members fill a short review form for each submission and send this back to the Coordinator.
5. The Coordinator compiles the short list.
6. The Coordinator sends the short list to the Secretariat.
7. The Secretariat asks for SC's approval of the short list in the subsequent SC Meeting or by email to all SC members.
8. The Coordinator communicates the decision to the Applicant.

